

POSITION: Chief Operating Engineer/
Maintenance Leader

JOB POSTING #:

DEPARTMENT: Parks & Facility Operations

UNION: 543

POSTING TYPE: Corporate

JOB CODE: 543099

POSTING STATUS: Regular Full-time

POSITION #:

OF POSITIONS:

GRADE/CLASS: 0.14

SHIFT WORK REQ'D:

SALARY RANGE: \$27.17- \$31.94 (2012 rates)

HOURS PER WEEK: 40

DUTIES:

Reporting to the Manager Site/Facilitator, will be responsible for the operation and maintenance of all heating and refrigeration equipment, pressure vessels and equipment, and elevators in Corporation – owned and operated buildings; provide day-to-day supervision of all Operating Engineers in the Department, including the scheduling of work roster and assisting in the evaluation of such staff; ensure that staff follow the approved safety policies and procedures of the Corporation; assist as required in the coordination and execution of other maintenance related functions; perform other related duties as required.

QUALIFICATIONS:

- Must have an Ontario Secondary School Graduation Diploma plus two (2) years post secondary certification as a Chief Operating Engineer including a valid 3rd Class Operating Engineer License or Ontario Ministry of Education equivalencies;
- Must have over one (1) year experience in all areas of the position such as experience in commercial/institutional or industrial maintenance environment with the operation of DDC control systems, HVAC, electrical, plumbing and general repair exposure;
- Must have previous supervisory experience;
- Must have the ability to travel to offsite locations in a timely and expedient manner as required. If method of travel is by vehicle a current valid and lawful driver's licence is required in accordance with the Highway Traffic Act.

POSTING SPECIFICS:

Posting Period:

- at 8:30 AM to 4:30 PM
- **APPLICATIONS WILL ONLY BE ACCEPTED DURING THE POSTING PERIOD.**

Who May Apply:

- Current City of Windsor employees. Eligibility for consideration is determined by the applicable collective agreement and/or current Corporate hiring practices.

How To Apply:

- Complete an Internal Job Transfer Form (available at Human Resources or on Dashboard) and attach a resume, specifically noting the job posting number, your qualifications and experience as outlined above.

Apply To:

- In person to the Human Resources Department or one of the Customer Care Centres
- By faxing your Job Transfer Form and resume to the Human Resources Department

Updated:

- By Human Resources on September 17, 2012